

COVID19 Outbreak Management Plan September 2021

School name:	Marcham CE Primary School	Date:	15 th September '21
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DfE Schools COVID-19 [operational guidance](#) explains the actions school leaders should take to reduce the risk of transmission of coronavirus (COVID-19) in their school. This includes public health advice, endorsed by Public Health England (PHE). The [Actions for early years and childcare providers](#) also explains the actions they should take to reduce the risk of transmission of coronavirus (COVID-19) in their setting. This includes public health advice, endorsed by Public Health England (PHE).

If you need advice or support, you can contact the DfE helpline on 0800 046 8687 or email: dfc.coronavirushelpline@education.gov.uk It is not mandatory to contact this helpline if educational settings are comfortable managing their own cases. However, the DfE helpline has an escalation process with the PHE Health Protection Teams and will notify them of any complex cases and issues which might require their input.

Helpline opening hours: Monday to Friday from 8am to 6pm (plus Saturday-Sunday 10am-6pm for advice about cases or other COVID-19 related issues).

There is no routine requirement to report COVID 19 cases to the local HPT, however, please contact them if you meet the criteria below, they can help with your risk assessments and give you further advice. Sometimes you might also require a multiagency response to support you. Email: ICC.TVPHEC@phe.gov.uk

If you have 2 or more confirmed cases within 10 days, or an overall rise in sickness absence where COVID-19 is suspected, you may have an outbreak.

The re-introduction of some additional protective measures may be a necessary response to a potential outbreak in school. In all cases, any educational drawbacks should be balanced with the benefits of managing transmission. contingency framework ahead of the autumn term, in line with wider government guidelines.

The updated framework includes the new thresholds at which you might consider seeking public health advice and taking further action to reinforce measures already in place and has annexed guidance for managing cases in settings from 23 August.

TVPH threshold for seeking public health advice is:

- 10% or more (approximately) of a class or year group (or equivalent other group) been confirmed as positive for COVID-19 in the previous 10 days*
- 5 or more confirmed COVID-19 cases in a single class or year group (or other equivalent groups) in the previous 10 days*
- 10% or more (approximately) of all staff been confirmed as positive for COVID-19 in the previous 10 days*

- 2 or more cases in 10 days in students who are boarding in a school or in a residential setting such as holiday camp or in a SEND educational setting*
- If your educational setting is experiencing interest from the media.
- There have been any admissions to hospital or deaths in your student or staff population due to COVID-19.

*At least one of these cases should be PCR positive i.e., laboratory confirmed.

Schools [operational guidance](#) states that if you have a substantial increase in the number of positive cases in your school (see [Stepping measures up and down](#) section for more information), a director of public health might advise you that face coverings should temporarily be worn in communal areas or classrooms (by pupils staff and visitors, unless exempt). You should make sure your contingency plans cover this possibility.

The actions that educational settings might consider in an increase of positive cases are set out in the [Contingency Framework](#) with Public health advice and circumstances in which local health protection teams or directors of public health might recommend you introduce some additional measures. Additional considerations could be activities taking place outdoors, including exercise, assemblies, or classes; improving ventilation indoors, where this would not significantly impact thermal comfort and one-off enhanced cleaning focussing on touch points and any shared equipment

If the setting meets the threshold criteria previously noted and support or advice is requested by the setting from TVHPT, additional measures may be identified via this route and risk assessments may require updating by settings.

Schools and settings should continue to report all Covid-19 cases to the Local Authority as they continue to monitor the situation within their local area and impacts on local services. In addition, for Local Authority maintained schools, the Local Authority is the employer for staff members.

Actions considered to contain an outbreak

Impacted year groups:		Impacted staff:		Date:	6th October '21
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Guidance	Action taken	Date commenced	Date of Review	Review Outcome
Self-isolation of close contacts	-Although government guidelines have stated that, unless symptomatic, siblings should be in school, we accept, as a sensible precaution, that parents may want to keep any siblings at home, for them to take a PCR test and self-isolate as necessary.	6 th October '21		
Re-introduction of Face Coverings	-All staff have returned to wearing face coverings in communal areas of the school. -Parents will be asked to consider wearing face masks as they drop off and pick up pupils at the beginning and end of the school day.			
Asymptomatic Testing	This is at the parents' discretion.			
Increased ventilation	-All windows and doors will be kept open as much as is possible so that classrooms are well ventilated. In areas of the school where there are no air flow monitors, air flows in the areas of outbreak will be purged at mid-morning and lunch breaks as necessary. -All singing will be avoided. -All schools are supposed to be receiving carbon dioxide monitors from the government. We await further information.			
Increased cleaning	-An enhanced cleaning programme will be in place and the regular routine of handwashing (when children come in, before and after play, before and after lunch and before the end of the school			



	day) will continue to be enforced.			
Reduce mixing of students	-In the area where the outbreak has occurred, pupils will have their own specified area of the school playground to play in. This is closely monitored, and increased numbers of staff are on duty to ensure that mixing is reduced. The pupils' play time may be staggered, if necessary. -Lunch in the area where the outbreak has occurred will take place within each classroom, as was done after the last lockdown, reducing mixing in the school hall. -Face-to-face assemblies/ collective worship will return to online gatherings. -PE lessons for pupils in the area where the outbreak has occurred pupils will only take place outdoors.			
Communications to staff	-All staff will be advised of potential outbreak and mitigating actions.			
Communications to parents/ carers	Parents/carers will be advised of potential outbreak and mitigating actions by letter and through the school's newsletter.			
Communication with outside agencies	Only professional visitors will be allowed in school. They will be alerted of the current situation so that they can make decisions about whether they will visit. Conducting their visit remotely will be encouraged as far as is possible. Scrutiny, as carried out after the last lockdown will be resumed if the professional visitor has to attend.			
Remote Education	Google Classrooms will be up and running for those pupils who are self-isolating as a result of testing positive or who are in a household where someone has tested positive.			

Reporting COVID-19 Cases (from 23rd August 2021)

Contacting the Local Authority (LA)

You **should** report all COVID-19 cases to Educationcovid19@oxfordshire.gov.uk
If you wish to speak to a member of the team, please provide a direct phone number, they will call you as soon as they are able to do so. The team contains both School Improvement and Public Health colleagues.

Contacting the DfE COVID-19 Helpline

If you need advice or support, you can contact the DfE helpline on 0800 046 8687.
Email: dfc.coronavirushelpline@education.gov.uk

It is not mandatory to contact this helpline if you are comfortable managing your own cases.

Helpline opening hours: Monday to Friday from 8am to 6pm (plus Saturday-Sunday 10am-6pm for advice about cases or other COVID-19 related issues). The DfE helpline has an escalation process with the PHE Health Protection Teams and will notify them of any complex cases and issues which might require their input.

Contacting your local HPT

There **is no routine requirement** to report COVID 19 cases, or COVID 19 related situations, to your local HPT. However, please contact them if you meet the criteria below, they can help with your risk assessments and give you further advice. Sometimes you might also require a multiagency response to support you.

Email: ICC.TVPHEC@phe.gov.uk

Testing update

The management of supply, ordering and delivery queries and issues of test kits has moved from the DfE Coronavirus Helpline to the NHS Test and Trace 119 helpline.

If an education setting has any queries or is experiencing any issues with the supply, ordering or delivery of test kits, they should contact NHS Test and Trace on 119 for further support and advice (opening times: 7am – 11pm each day).

Monitoring and review

This plan should be continuously reviewed by the Schools SLT, in line with Government and Public Health England (PHE) guidance.

Any changes to the plan will be communicated to all relevant 'stakeholders' as soon as possible.