

Admission Arrangements Policy for Marcham CE Primary School

Marcham CE Primary School has offered a full-time place in its Foundation Stage class to children from the September following their fourth birthday.

The catchment area for admission to Marcham CE Primary School includes Marcham, Frilford and Garford. Full details are available from the school office.

Children living outside our catchment area can, and do, attend Marcham School. This is dependent on places being available, once all children living in the catchment area have been admitted, and on parents providing transport.

Children are admitted to Marcham CE Primary School via the co-ordinated admission scheme for Oxfordshire, and Marcham School follows the guidelines, schedules, admissions criteria and arrangements in compliance with the requirements of Oxfordshire Local Authority, working in line with the DfE's Schools Admissions Code (2021).

There is a common application form for admission to all maintained primary schools in Oxfordshire for children starting school in Reception in September 2026. This can be found on the Oxfordshire County Council website at www.oxfordshire.gov.uk/primaryadmissions and all parents/carers will need to use this form when expressing a preference for a child's admission at any maintained primary school in Oxfordshire. More information can be found in the Oxfordshire County Council's document "Starting School" at <https://www.oxfordshire.gov.uk/residents/schools/apply-school-place/reception-applications/make-application>

The deadline, at present, for applications for children starting school in September 2026 will be 15th January 2026.

There is also a common application form for in-year admissions (admission to Years 1-6) to all maintained primary schools in Oxfordshire. This can be found on the Oxfordshire County Council website at <https://www.oxfordshire.gov.uk/residents/schools/apply-school-place/changing-or-moving-school> and all parents/carers will need to use this form when applying for a change in school placement to any maintained school in Oxfordshire.

In the event that OCC has to refuse admission, parents have the right to appeal. This appeal can be made to an Independent Tribunal through the Divisional Office at the Education Department of Oxfordshire County Council. Information on appeals or may can be found on the above website at <https://www.oxfordshire.gov.uk/residents/schools/apply-school-place/school-appeals>

This policy will be reviewed annually.

Date Agreed with Governing Body: 23 Sept 25

Date of Next Review: Sept 26

Signed..... Chair of Governors/Chair of Sub-Committee

Signed..... Headteacher

Marcham CE Primary School Admissions policy Sept '25